



NOTICE IS HEREBY GIVEN that the Fifty Eighth Annual General Meeting (“AGM”) of the Shareholders of British American Tobacco (Zambia) Plc (“the Company”) which was originally scheduled for Thursday, 26 March 2020 at the Radisson Blu Hotel, Lusaka, and was postponed due to the ongoing COVID-19 pandemic, will now take place on Wednesday, 17 June 2020 starting at 10:00 hours. The AGM proceedings will be conducted via the Microsoft Teams link provided below:

https://teams.microsoft.com/l/meetup-join/19%3ameeting_N2IzMmVjNTQtMWJmYi00YjVmLTlhOTUtZGVmZGE1YjNiYjc3%40thread.v2/0?context=%7b%22Tid%22%3a%22ff9c7474-421d-4957-8d47-c4b64dec87b5%22%2c%22Oid%22%3a%2204eac2a6-d264-4209-b02f-1f1bd7a56f25%22%2c%22IsBroadcastMeeting%22%3a%22true%7d

The AGM will be held for the purpose of transacting the following business:

1. Minutes of the Previous Meeting
To confirm and sign off the minutes of the Fifty Seventh Annual General Meeting held on Wednesday 30 April 2019.

2. Financial Statements and Reports
To receive and adopt the audited financial statements for the year ended 31 December 2019, together with the reports of the Directors and Auditors thereon.

3. Amendment of Articles of Association

To consider and if deemed fit to approve the amendment of the Articles of Association by the insertion of the following, with or without modification as article 59 (3):

Article 59 (3)

The Board may appoint a person who satisfies the requirements for election as a Director, in terms of the Companies Act No. 10 of 2017 as read together with the Articles of Association to fill any casual vacancy and serve as a Director of the Company provided such a Director shall retire at the next Annual General Meeting and shall be eligible for election in terms of Article 59 (2) at the Annual General Meeting.

4. Directorate

4.1 To authorize the Directors to fix their remuneration for the year ending 31 December 2020.

4.2 To elect Directors in place of those that have resigned in accordance with the provisions of section 85 (1) of the Companies Act No. 10 of 2017.

The profiles of Directors to be elected are included in the Annual Report under Board of Directors.

5. Auditors

To authorize the Directors to determine the remuneration of the auditors for the past audit and to appoint auditors for the year to 31 December 2020.

6. To transact any other business that may properly be transacted at the Annual General Meeting.

A shareholder is entitled to appoint any person (whether a member of the Company or not) to attend and/or speak and vote in his or her stead.

Proxy forms must be lodged at the Registered Office of the Company not less than 48 hours before the commencement of the meeting.

Formalized notices of the Annual General Meeting will be sent to all shareholders in compliance with Rule 14 of the Securities (Registration of Securities) Rule, 1993.

By order of the Board

Zoe Chisanga Chiliboyi

Company Secretary

Issued in Lusaka, Zambia on 15 May 2020

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